

# BUTLER COUNTY AREA VOCATIONAL-TECHNICAL SCHOOL

## JOINT OPERATING COMMITTEE

### REGULAR MEETING AGENDA

August 3, 2023 ▪ 7:00 p.m.  
 Large Conference Room  
 210 Campus Lane ▪ Butler, Pennsylvania 16001-2664

**CALL TO ORDER BY CHAIRPERSON .....** Mr. John Conrad  
**PLEDGE OF ALLEGIANCE.....** Mr. John Conrad  
**MOMENT OF SILENCE .....** Mr. John Conrad  
**ROLL CALL BY RECORDING SECRETARY .....** Mrs. Ashlee Lamenza

| √                        | Members                     | Officers-Term         | School District    | 3-YR JOC Term Expires |
|--------------------------|-----------------------------|-----------------------|--------------------|-----------------------|
| <input type="checkbox"/> | Mr. John Conrad             | Chairperson-1 YR      | Butler Area        | December 2024         |
| <input type="checkbox"/> | Ms. Jennifer Daniels-Wells  |                       | Butler Area        | December 2023         |
| <input type="checkbox"/> | Mr. William Gebhart         |                       | Knoch              | December 2023         |
| <input type="checkbox"/> | Mr. Michael Jacobs          |                       | Seneca Valley      | December 2023         |
| <input type="checkbox"/> | Mrs. Kathy McBride          |                       | Moniteau           | December 2025         |
| <input type="checkbox"/> | Mrs. Debra Miller           | Secretary-6/30/2026   | Knoch              | December 2024         |
| <input type="checkbox"/> | Mr. Justin Miller           |                       | Mars Area          | December 2024         |
| <input type="checkbox"/> | Mr. Vance Perry             |                       | Karns City Area    | December 2024         |
| <input type="checkbox"/> | Mr. Frederick Peterson, Jr. | Vice-Chairperson-1 YR | Seneca Valley      | December 2023         |
| <input type="checkbox"/> | Mr. Mark Taylor             |                       | Slippery Rock Area | December 2025         |
| <input type="checkbox"/> | Mrs. Nina Teff              | Treasurer-1 YR        | Butler Area        | December 2025         |
| <input type="checkbox"/> | Mrs. Mary Waggoner          |                       | Butler Area        | December 2025         |

| √                        | Alternates             | School District    |
|--------------------------|------------------------|--------------------|
| <input type="checkbox"/> | Dr. Michael Baptiste   | Moniteau           |
| <input type="checkbox"/> | Mr. Robert Bray        | Karns City Area    |
| <input type="checkbox"/> | Mrs. Jennifer Cummings | Butler Area        |
| <input type="checkbox"/> | Mr. Anthony DePretis   | Mars Area          |
| <input type="checkbox"/> | Mr. Phil Heasley       | Butler Area        |
| <input type="checkbox"/> | Mr. Tim Hester         | Seneca Valley      |
| <input type="checkbox"/> | Mr. Anthony Infante    | Knoch              |
| <input type="checkbox"/> | Mrs. Jill McDonald     | Knoch              |
| <input type="checkbox"/> | Mr. James Nickel       | Seneca Valley      |
| <input type="checkbox"/> | Mrs. Heather Scott     | Slippery Rock Area |
| <input type="checkbox"/> | Mr. Gary Shingleton    | Butler Area        |
| <input type="checkbox"/> | Mrs. Cecilia Tomko     | Butler Area        |
| <input type="checkbox"/> | Mr. Alvin Vavro        | Butler Area        |

| √                        | Others                | Officer-Term              | Title                    |
|--------------------------|-----------------------|---------------------------|--------------------------|
| <input type="checkbox"/> | Dr. Alfonso Angelucci |                           | Superintendent of Record |
| <input type="checkbox"/> | Dr. Regina Hiler      |                           | Executive Director       |
| <input type="checkbox"/> | Mrs. Rebekah Davis    | Asst. Secretary-6/30/2026 | Business Manager         |
| <input type="checkbox"/> | Mrs. Ashlee Lamenza   |                           | Recording Secretary      |
| <input type="checkbox"/> | Attorney Thomas Breth |                           | Solicitor                |

**BUTLER COUNTY AREA VOCATIONAL-TECHNICAL SCHOOL  
JOINT OPERATING COMMITTEE**

**REPORTS**

- 1. Hearing of Public**
- 2. Director's Report**

**Exhibit 1-5**

**Recommend approval of the Director's Report**

Motion by: \_\_\_\_\_ Seconded by: \_\_\_\_\_ Voice Vote: \_\_\_\_\_

**MINUTES**

- 1. Regular Meeting Minutes of June 8, 2023**

**Exhibit 6**

**Recommend approval of:**

- 1. Regular Meeting Minutes**

Motion by: \_\_\_\_\_ Seconded by: \_\_\_\_\_ Voice Vote: \_\_\_\_\_

**NEW BUSINESS**

- 1. Auction Items**

**Exhibit 7**

Recommend approval of the 2023-2024 Obsolete Equipment/Supply Auction Items as listed in exhibit.

- 2. Occupational Advisory Committee Minutes**

**Exhibit 8**

Recommend approval of the 2022-2023 Occupational Advisory Committee Minutes as submitted by teachers.

- 3. Adult Education Program**

Recommend approval to conduct the 2023-2024 Adult Education Program.

- 4. MOU – Sunnyview**

**Exhibit 9**

Recommend approval of the Memorandum of Understanding between BCAVTS Health Program and Sunnyview Nursing & Rehabilitation Center for July 1, 2023 through June 30, 2024.

- 5. 2023-2024 School Physician**

**Exhibit 10**

Recommend approval to appoint Dr. Christopher Gooch as School Physician for the 2023-2024 school year at an Annual Stipend of \$2,000.00.

**BUTLER COUNTY AREA VOCATIONAL-TECHNICAL SCHOOL  
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**6. Agreement – Microsoft EES**

**Exhibit 11**

Recommend approval of the Participation Agreement for Microsoft Enrollment for Education Solutions (EES) from August 1, 2023 through July 31, 2024 as outlined in exhibit.

**7. Agreement – Vector Solutions**

**Exhibit 12**

Recommend approval of the Scenario Learning, LLC Agreement for Vector Solutions effective August 4, 2023 as outlined in exhibit.

**8. Joint Municipal Agreement/Cooperation Agreement-School Police Officer**

**Exhibit 13**

Recommend approval of the three-year Joint Municipal Agreement/Cooperation Agreement for a School Police officer between Butler Area School District and Butler Count Area Vocational-Technical School as outlined in the exhibit, upon Solicitor’s review.

**9. MOU – School Nurse**

**Exhibit 14**

Recommend approval of the three-year Memorandum of Understanding for a School Nurse between BCAVTS and Butler Area School District as prepared by Solicitor.

**10. Health & Safety Plan**

**Exhibit 15**

Recommend approval of the BCAVTS Health & Safety Plan as outlined in exhibit subject to the additional language provided by the Solicitor.

**11. Agreement – PA Cyber Students**

**Exhibit 16**

Recommend approval of an Agreement for the 2023-2024 school year between the Pennsylvania Cyber Charter School (PA Cyber) and Butler County AVTS for the tuition rate of \$6,991.67 per student, with ADM adjustment as necessary.

**12. Tuition Students – PA Leadership Charter School**

**Exhibit 17**

Recommend approval for PA Leadership Charter School students to attend BCAVTS for the 2023-2024 school year at the tuition rate of \$6,991.67, with ADM adjustment as necessary.

**13. Questeq E-Rate Services Proposal**

**Exhibit 18**

Recommend approval of the Questeq E-Rate Services Proposal for Category 1 and Category 2 as outlined in exhibit upon Solicitor’s review.

**14. Agreement – PaperVision**

**Exhibit 19**

Recommend approval of the PaperVision Agreement as outlined in exhibit.

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**15. Agreement – CCR**

**Exhibit 19A**

Recommend approval of the Independent Contractor Agreement with Center for Community Resources (CCR) and BCAVTS, utilizing PCCD funding, pending Solicitor's review.

**Recommend approval of:**

- 1. Auction Items**
- 2. Occupational Advisory Committee Minutes**
- 3. Adult Education Program**
- 4. MOU – Sunnyview**
- 5. 2023-2024 School Physician**
- 6. Agreement – Microsoft EES**
- 7. Agreement – Vector Solutions**
- 8. Joint Municipal Agreement/Cooperation Agreement – School Police Officer**
- 9. MOU – School Nurse**
- 10. Health & Safety Plan**
- 11. Agreement – PA Cyber Students**
- 12. Tuition Student – PA Leadership Charter School**
- 13. Questeq E-Rate Services Proposal**
- 14. Agreement – PaperVision**
- 15. Agreement - CCR**

Motion by: \_\_\_\_\_ Seconded by: \_\_\_\_\_ Voice on Roll Call: \_\_\_\_\_

***EXECUTIVE SESSION, if requested.***

|                  |
|------------------|
| <b>PERSONNEL</b> |
|------------------|

**1. Substitute Teacher List**

**Exhibit 20**

Recommend approval of the 2023-2024 Substitute Teacher List at \$115/day with no benefits, pending clearances.

**2. Substitute Secretaries**

Recommend approval of the following 2023-2024 Substitute Secretaries at \$115/day with no benefits, pending clearances:

- A. Mrs. Tami Bruni
- B. Ms. Malissa Tinch
- C. Ms. Michelle Zang

**3. Substitute Supplemental School Nurse**

Recommend approval of the following 2023-2024 Substitute Supplemental School Nurse at \$115/day with no benefits, pending clearances:

- A. Mrs. Tami Bruni

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**4. Stipend – School Safety and Security Coordinator**

Recommend approval for the School Safety and Security Coordinator Jared Ryan to receive a \$2,000.00 Stipend for administrative duties outside of the regular school day, which is separate from his regular salary, in the 2023-2024 school year.

**5. Curriculum Development – Addition**

Recommend approval to Add Cosmetology Instructor, Amy Ellison to the Curriculum Development list for a maximum of 80 hours from July 1, 2023 through June 30, 2024 at a rate \$30/hour as per the teachers' contract.

**6. Maintenance Staff – Addition**

Recommend approval to Add George Petronelis to the 2023-2024 Maintenance Staff list, wages per teachers' contract, on an as-needed basis.

**7. Performance Stipend**

Recommend approval for Regina Hiler, Executive Director, to receive a one-time \$3,500.00 exceptional Performance Stipend, which is not added to her salary, for the 2022-2023 School Year, per her compensation agreement.

**8. Hire – Program Assistants**

**Exhibit 20A**

Recommend approval to Hire the following as 186-day Program Assistants at a rate of \$17.50/hour effective August 15, 2023, pending clearances with benefits as listed in the exhibit.

- A. Barry Marcella
- B. Michael Staudacher

**9. Hire – Program Teaching Assistant**

**Exhibit 20B**

Recommend approval to Hire Abbey Brown as the Cosmetology 186-day Program Teaching Assistant, at a rate of \$20.00/hour effective August 15, 2023, pending clearances with benefits as listed in exhibit.

**BUTLER COUNTY AREA VOCATIONAL-TECHNICAL SCHOOL  
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**Recommend approval of:**

- 1. Substitute Teacher List**
- 2. Substitute Secretaries**
- 3. Substitute Supplemental School Nurse**
- 4. Stipend – School Safety and Security Coordinator**
- 5. Curriculum Development – Addition**
- 6. Maintenance Staff – Addition**
- 7. Performance Stipend**
- 8. Hire – Program Assistants**
- 9. Hire – Program Teaching Assistant**

Motion by: \_\_\_\_\_ Seconded by: \_\_\_\_\_ Voice on Roll Call: \_\_\_\_\_

**FINANCE**

- 1. Financial Reports**

**Exhibit 21**

- 2. Bill List**

**Exhibit 22**

**Recommend approval of:**

- 1. Financial Reports**
- 2. Bill List**

Motion by: \_\_\_\_\_ Seconded by: \_\_\_\_\_ Voice on Roll Call: \_\_\_\_\_

**ADJOURNMENT**

**Motion by: \_\_\_\_\_ Seconded by: \_\_\_\_\_**